

**RRA Board of Directors  
Minutes from the Meeting of Aug 18, 2020  
Teleconference 7:00 to 9:00 PM**

Attendees: James Snowdon, Carolyn Jimenez (CJ) Schneider, Tannis Tapley, Laura Takasaki, George Heinrich, Michael Burke, Theresa Delaboursodiere, Allison Mah, Alisa Magnan

**1) PRESIDENT REMARKS (James)**

The President confirmed we have quorum.

**2) APPROVAL OF THE AGENDA**

**MOTION:** Moved by James/Seconded by Tannis that the Agenda of the August 18, 2020 Board Meeting be approved. (Carried)

**3) DECLARATION OF CONFLICT OF INTEREST**

The President reminded Directors why it is important for us to declare if we feel we have a conflict of interest. No conflicts declared based on today's agenda.

**4) APPROVAL OF THE MINUTES**

**MOTION:** Moved by Tannis/Seconded by Troy that the Minutes of June 9, 2020 meeting be approved as amended. (Carried)

**5) PRESIDENT REPORT (James)**

James welcomed new members to the board.

**Ringette BC Return to Play Update**

The board needs to adopt the Guidelines

**MOTION:** Moved by James/ Seconded by CJ to adopt RBC Return to Ringette Guidelines (Carried)

**LMRL Meeting Updates:**

-LMRL has accepted budget, planning to refund money for certain programs (i.e. AA)

-no games until at least end of October

-players need to be able to skate on their own (i.e. no Fun 1 until at least the end of October)

-note: coaches may decide that a Fun 1 level player can attend ice practice. This will depend on the player's skating ability and consideration of the of the player's emotional capable of handling the practice without a parent or guardian nearby.

## **COVID Safety Plan**

- plan sent to board members before the meeting
- safety plan follows viasport guidelines
- social distancing required at all times, no physical contact
- coaches need COVID safety training (sign up online)
- equipment will be cleaned after use
- anyone with COVID/cold/flu symptoms cannot play (use TeamSnap health check 48 hours prior to practice)
- Theresa volunteered to be COVID safety officer, James and Michael will assist

**MOTION:** Moved by James/ seconded by CJ to approve COVID-19 safety plan (carried)

## **NRL (Troy)**

NRL league is not running, so players ~~would~~ ~~can~~ play in Open division. Troy would like the BC Thunder to register as an RRA Open team in Richmond so they can practice here. They will register as open players.

**MOTION:** Moved by Tannis/ Seconded by James that the BC Thunder will be allowed to register as RRA Open Team Players. (Carried) (Troy and Laura abstained)

## **6) SECRETARY REPORT (Alisa)**

No Report

## **7) TREASURER (Allison) (acting treasurer: James)**

James shared the budget 20/21, though it will need to be updated with Allison (incoming Treasurer) in September after registration and gaming grant are confirmed.

**ACTIONS:** create fundraiser in the fall (prize raffle, sponsorships, donations) to increase budget

## **Quickbooks**

-purchase online version (**\$210/year plus tax**)

**MOTION:** moved by CJ/ seconded by Tannis that RRA will purchase Quickbook (Carried)

**ACTION:** Allison will make the Quickbooks purchase

## **8) REGISTRAR (Tannis)**

- registration opened yesterday
- \$100 deposit is required at time of registration
- start U12 and up first on the ice as per Ringette BC guidelines, then allow Fun 2 and U10 at end of September, Fun 1 will be last

-ice available every day next week at 11:45-12:45 for U12 and up, scheduled with George, Mike, and Laura (COVID waiver needs to be signed, come dressed with water, no parents allowed, COVID safety volunteers present to sign in players)

-Tannis will put schedule for next week's ice time in team snap, sign up required

**9) HEAD COACH (Michael)**

**ACTION:** Mike will send CJ an email for a call-out for coaches on TeamSnap and MailChimp

**10) HEAD REFEREE (George)**

No Report

**11) EQUIPMENT (Eileen and Denise)**

No Report

**12) PLAYER DEVELOPMENT (vacant)**

No report

**13) WEB MASTER (CJ)**

CJ is Getting help from TeamSnap on mobile site.

**14) PROMOTIONS (Theresa)**

Come Try Ringette and Gym Ringette will hopefully start in September. Theresa will speak to Hannah from Ringette BC to help her get started.

**15) WEST COAST CLASSIC (vacant)**

No report (tournament not likely to happen)

**16) OTHER BUSINESS**

No other business was raised.

**17) ADJOURNMENT**

**MOTION:** Moved by CJ Schneider /Seconded by Laura that the meeting be adjourned at 9:00 PM (Carried)